



# City of Columbia, Missouri

## Meeting Minutes

### Housing and Community Development Commission

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Wednesday, June 22, 2022  
7:00 PM

Regular Meeting

Council Chambers, City  
Hall 701 E Broadway

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#### I. CALL TO ORDER

The meeting was called to order by Whatley at 7:00 pm.

#### II. INTRODUCTIONS

Present at the start of the meeting were commission members Shaw, Fletcher, Ritter, Kasmann, Jefferson, Willoughby, Rose, Whatley, and Suhler. City Staff Tim Teddy, Jacob Amelunke, Darcie Clark, and Molly Fair were also in attendance.

**Present:** 9 - Michael Fletcher, Mitchell Ritter, Paul Whatley, Diane Suhler, Ross Kasmann, Thomas Rose, Barbara Jefferson, Blake Willoughby and Rebecca Shaw

#### III. APPROVAL OF AGENDA

**Attachments:** [HCDC Memo 6-17-2022.pdf](#)

**Motion to approve the Agenda: Whatley**

**Motion to 2nd: Willoughby**

**Motion passes: 9:0**

#### IV. APPROVAL OF MINUTES

**Attachments:** [HCDC Draft Minutes 4.20.2022](#)

Jefferson shared that she arrived 6 minutes late to the April 20, 2022 meeting due to trying to find parking, and requested that the minutes be amended to include that information.

**Motion to approve the April 20, 2022 Draft Minutes with Amendment: Shaw**

**Motion to 2nd: Suhler**

**Motion passes: 9:0**

#### V. OLD BUSINESS

**Attachments:** [Copy of Community Development Needs Survey FY 2023](#)  
[Preliminary Housing Survey Report](#)

Clark presented a brief summary of the survey responses and shared that the total responses for this year were significantly higher than in past years. Jefferson and Shaw suggested that changes to the distribution of the survey be made for next year. Teddy shared that there will be a planning meeting prior to the distribution of next year's survey and that those suggestions can be discussed at that time.

Dr. Aida Guhlincozzi presented a summary of her report analyzing the results of the survey. In general, the number one priority need identified by her report is a 24-hour homeless facility. The number two priority need is affordable housing, both owner

occupied and rented. The main barriers identified by her report are lack of communication and outreach from the City, as well as a lack of affordable housing. Discussion was had regarding Dr. Guhlincozzi's findings, and she suggested that in the future obtaining more survey responses would improve the statistical analysis of the results.

## VI. NEW BUSINESS

**Attachments:** [FY2023 HOME & CDBG Funding Requests](#)

The Commission heard proposals for public City projects.

Leigh Kottwitz spoke on behalf of Neighborhood Services, requesting funding for code enforcement.

Allison Anderson spoke on behalf of Public Works, requesting funding for the Oakland Gravel Road Sidewalk.

Jacob Amelunke spoke on behalf of the Housing Programs Division, requesting funding for the Homeowner Rehab Program.

Darcie Clark spoke on behalf of the Housing Programs Division, requesting funding for the Homeownership Assistance Program.

**Attachments:** [City of Columbia Neighborhood Services Code Enforcement](#)  
[City of Columbia Public Works Oakland Gravel Road Sidewalk](#)  
[City of Columbia Homeowner Rehab Program](#)  
[City of Columbia Homeownership Assistance](#)

## VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Kasman requested information about what percentage of allocations made in the City's 2020-2024 Consolidated Plan have been completed.

Jefferson requested that for each agency presenting their proposals at the next meeting, the Commission receive a 5 year summary of their history with CDBG and HOME funding.

Teddy shared that the FY2022 allocations for CDBG and HOME funds have been announced by the Department of Housing and Urban Development. The funding amounts are higher than estimated, and the excess funds will need to be reallocated, likely into a project currently underway that was underfunded.

Whatley requests that the City's Sidewalk Master Plan be emailed to the Commission.

## VIII. NEXT MEETING DATE

June 29, 2022

## IX. ADJOURNMENT

The meeting was adjourned at 8:29 pm.

**Motion to Adjourn: Shaw**  
**Motion to 2nd: Jefferson**  
**Motion passes 9:0**